



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
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March 07, 2014

ATTENTION INTERESTED BIDDER:

Your firm is hereby invited to submit to the City of Atlanta (the "City"), Department of Procurement (the "DOP"), a Bid for Project Number: **FC-7257; West Crossover Improvements, at Hartsfield-Jackson Atlanta International Airport ("Airport")**. The West Crossover project will improve the meeter-&-greeter area west of the Atrium. Planned modifications are consistent with future terminal expansion plans.

A **Pre-Bid Conference** will be held on **Tuesday, March 25, 2014, at 2:00 P.M.**, at the **Hartsfield-Jackson Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337**. The purpose of the Pre-Bid Conference is to provide bidders with detailed information regarding the Procurement process and to address questions and concerns. There will be representatives from the Department of Aviation, Risk Management and the Office of Contract Compliance available at the conference to discuss this project and to answer any questions. Attendance to the Pre-Bid Conference is strongly encouraged. **An optional site tour will be held immediately following the Pre-Bid Conference.**

The last date to submit questions will be **Friday, March 28, 2014, at 5:00 P.M.** Questions may be sent to **Mr. Sherif Yassin, Contracting Officer**, via email at syassin@atlantaga.gov, or facsimile at 404-658-7705. Questions will be responded to in the form of an addendum.

Your response to this Invitation to Bid ("**Bids**") must be received by a designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, GA 30303, **no later than 2:00 P.M., on Wednesday, April 16, 2014**. Any Bids received after this time will not be considered and will be rejected and returned.

Bids will be publicly opened and read at 2:00 P.M. on the respective due date in Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, GA 30303.

Invitation to Bid

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Atlanta International Airport**

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If you have any questions regarding this project, please contact **Mr. Sherif Yassin, Contracting Officer**, at 404-330-6698, or by email at syassin@atlantaga.gov. Any questions regarding the procedures for purchasing a copy of the document or obtaining a copy of the plan holder's list should be directed to Jessica Boston, Administrative Assistance Senior, at 404-330-6903, or by e-mail at jaboston@atlantaga.gov.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all bids when it is for good cause and in the best interest of the City.

Thank you for your interest in doing business with the City.

Sincerely,



Adam L. Smith

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