



Overview:

In June 2008, the City of Atlanta launched eplans – Electronic Plan Review and Submittal for commercial interior alteration permits (exceptions were restaurants, assembly or conversions). Due to the success of the initial rollout, we are expanding this service to include all interior alterations (excluding single family). Eplans is a user-friendly, web-based software designed to automate the plan submittal, review, resubmission and approval process..

What are the benefits?

- Eliminate the hassle of plan storage management!
- Save on fuel, travel, and paper expenses!
- 24/7 access to plan status. Anytime, Anywhere, Anyplace!
- A Sustainable Atlanta Initiative!

How do I get started?

Step 1 → Visit our website: http://aca.accela.com/Atlanta_Ga

Step 2 → Following approved application, an invitation will be sent to your email address provided on the application. You are now ready to begin the eplans process to upload plans!

Step 3 → After your plans have been uploaded you will be invoiced a 50% Plan Review deposit fee (this fee can be made through the Accela Citizen http://aca.accela.com/Atlanta_Ga .

How do I access the eplans website and user manual?

- Web address: <https://eplans.atlantaga.gov>

How long will the process take?

Criteria: 5 Business Days		Square Foot
1	Commercial Interior Alterations (BLC3)	<= 3,000
2	Multifamily Alterations (BLM3) to include apartment, condo, townhome, etc.	<= 3,000
Criteria: 10 Business Days		Square Foot
1	Commercial Interior Alterations (BLC3)	3,001 to 50,000
Criteria: 15 Business Days		Square Foot
1	All other commercial alterations (BL*3) permit types	3,001 to 50,000

Questions about eplans?

Email: eplans@atlantaga.gov,

Contacts: Robin Camp, rcamp@atlantaga.gov, or Andrea McLane, amclane@atlantaga.gov

Phone: 404-330-6150

The City of Atlanta reserves the right to modify any electronic plan review policies and procedures.