



Permitting Procedure and Guidelines Residential Demolitions

Full Permit Submission Requirements

- Rodent Letter- A letter from a licensed Pest Control Company stating they have inspected the property that is to be demolished.
- Two (2) site plans showing buildings, trees, road, and driveways for lots less than one (1) acre.
 - Tree protection fence must be installed prior to any land disturbance activity.
 - If no trees will be impacted (as defined by the Tree Ordinance), applicant needs to submit a signed [No Trees Impacted statement](#).
If no trees are impacted include two photos from different angles.
- Detail sheets (provided by the Bureau of Buildings) that will illustrate installation of silt fencing at the perimeter of the land disturbance activity along with construction entrance/exit details and tree protection.
 - Notation to be placed on the plans by Bureau of Buildings staff:
"Silt fencing and construction entrance/exit shall prohibit soil from exiting the site. This permit is not valid if any existing stream is located on the property. A separate plan review and approval is required from Site Development and Arborist."
- Seven (7) site plans with erosion control must be submitted for any lot greater than one (1) acre.
- A sewer tap permit from the Bureau of Buildings, Plumbing Division.

Note: An inspection may be required prior to demolition of property. Consult Bureau of Buildings at 404.330.6150 to determine if this requirement is necessary.