

**CITY OF ATLANTA**  
**ADVERTISEMENT FOR REQUEST FOR QUALIFICATIONS**

Your firm is hereby invited to submit to the City of Atlanta (the “**City**”), Department of Procurement (the “**DOP**”), a qualification statement for **FC-6864, Ground Transportation Shared Ride Shuttle Services (RFQ)**. The City is seeking qualification statements from Firms to perform ground transportation shared ride shuttle service for the City’s Department of Aviation between Hartsfield-Jackson Atlanta International Airport and the Central Business District (as defined in the City’s Code of Ordinances) of the City.

A **Pre-Qualification Conference** will be held on **Thursday, October 3, 2013, at 2:00 P.M. (EST) at the Hartsfield-Jackson Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337**. The purpose of the Pre-Qualification Conference is to provide Respondents with detailed information regarding the Procurement process and to address questions and concerns. There will be representatives from the Department of Aviation, Risk Management and the Office of Contract Compliance available at the conference to discuss this project and to answer any questions. Attendance to the Pre-Qualification Conference is strongly encouraged.

The last date to submit questions will be **Friday, October 11, 2013, at 3:00 P.M. (EST)**. Questions may be sent Mr. Mano Smith, CPPO, CPPB, Contract Administrator, via email at [mosmith@atlantaga.gov](mailto:mosmith@atlantaga.gov), or facsimile at 404-658-7705. Questions will be responded to in the form of an addendum.

Your response to this Request for Qualifications (“**RFQ**”) must be received by designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, GA 30303, **no later than 1:59 P.M., on Wednesday, October 30, 2013**. Any qualification statements received after this time will not be considered and will be rejected and returned.

Respondents names will be publicly read at 2:00 P.M. on the respective due date in Suite 1900, 1<sup>st</sup> Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, GA 30303.

This RFQ is being made available by electronic means. If accepted by such means, then the bidder acknowledges and accepts full responsibility to insure that no changes are made to the RFQ. In the event of conflict between a version of the RFQ in the Respondent’s possession and the version maintained by the Department of Procurement, the version maintained by the Procurement Department shall govern. The RFQ document is available at [www.atlantaga.gov](http://www.atlantaga.gov).

You are required to email your business name, contact person, address, phone number, fax number and the project number to Mr. Mano Smith, CPPO, CPPB, Contract Administrator, at [mosmith@atlantaga.gov](mailto:mosmith@atlantaga.gov), to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued and may deem you non-responsive.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all solicitation responses when it is for good cause and in the best interest of the City. Thank you for your interest in doing business with the City.