

**CITY OF ATLANTA
INVITATION FOR PROPOSALS
ADVERTISEMENT**

Sealed Proposals for **Project Number FC-6347 Sleep Units on Concourses E and F at Hartsfield-Jackson Atlanta International Airport (“Airport”)** will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303, on **Wednesday, February 26, 2014**.

ABSOLUTELY NO PREPOSALS WILL BE ACCEPTED AFTER 2:00 P.M.

The name of proponents will be publicly read at 2:00 P.M., in Suite 1900, 1st Floor, City Hall South, and 55 Trinity Avenue, S.W., Atlanta, Georgia.

Scope of Services: The scope of services to be provided are development, design, construction, operation, management, and maintenance of two (2) separate sleep unit locations at the Hartsfield-Jackson Atlanta International Airport (“Airport”). The total square footage of the Premises is 3,578 square feet, including approximately 2,691 square feet on Concourse E and approximately 887 square feet on Concourse F.

Proponents must submit on the forms provided in the proposal document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number FC-6347, the title of the project, full name and complete address of bidder and date and time proposals are due. All proposals must be hand delivered, mailed via United States Postal Services or delivered by courier service. No facsimile(s) will be accepted.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the proposals. The proposals shall contain the full name of each person, firm or corporation and the complete address.

Pre-Proposal Conference will be held on **Thursday, January 9, 2014 at 2:00 P.M.**, at the City of Atlanta, Technical Support Campus, and 1255 South Loop Road, College Park, Georgia 30337. There will be representatives from the Department of Procurement, Office of Contract Compliance and the Department of Aviation available at the conference to discuss the project and to answer any questions.

This RFP is being made available by electronic means. If accepted by such means, then the Proponent acknowledges and accepts full responsibility to insure that no changes are made to the RFP. In the event of conflict between a version of the RFP in the Proponent’s possession and the version maintained by the DOP, the version maintained by the DOP shall govern.

You are required to email your business name, contact person, address, phone number, fax number and the project number to Mr. Leslie H. Page, Contracting Officer, at lp@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued and may deem you non-responsive.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available starting Wednesday, October 30, 2013 and Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP’s Plan Room, Suite 1900, City Hall.

The last date to submit questions is **Wednesday, January 15, 2014**, at 5:00 P.M. If you have any questions regarding this project, please direct them to Mr. Leslie H. Page, Contracting Officer, at

(404) 330-6107, or by email at lpape@atlantaga.gov, City reserves the absolute right to reject any and all proposals and waive any technicalities at any time.