

50-2A-.01 Signing and Sealing Documents as Registered Architect.

(1) Every holder of a certificate of registration shall secure a SEAL of the design shown below, which shall be imprinted on all documents prepared by the Architect or prepared under his responsible control; or which is a prototypical document for which the Architect of Record is assuming professional responsibility as allowed by this Chapter. The SEAL shall be imprinted on each drawing, imprinted on the cover and index pages identifying all specifications covered by the index pages and imprinted on all other documents of service as well. For all documents of service to be submitted for the purpose of obtaining a building permit or for any other requirement as set forth by law, the architect's signature shall be original, in permanent blue ink, with the issue date and purpose appropriately identified on the document.

(2) Nothing in these rules shall preclude the use of a seal electronically applied to the document; however, to restrict electronic access to his seal, the architect of record may elect, for all documents subsequently issued, to substitute for his seal the following notation "These documents have been properly sealed and signed by (named) architect of record. Original permitted sets of these documents are on file with (name permitting authority) and are kept at the job site."

(3) All subsequent revisions to the documents shall be made under the responsible control of the architect of record and when so noted shall be considered the same as those originally signed, sealed and dated.

(4) The SEAL shall serve to identify the Architect as the author or person in responsible control of the preparation of all drawings, specifications, and other and as the Architect of Record.

(5) The SEAL in this context means the personal, professional SEAL of a Georgia Registered Architect certified under Code Chapter 43-4 to use the title Architect and practice the profession of architecture. A SEAL containing a firm name or a corporate name is not acceptable under this paragraph.

(6) An Architect shall not affix, or permit to be affixed, his SEAL or his name to any drawing, specification, or other document or perform any other act as an Architect unless holding at the time a current certificate of registration in the State of Georgia.

(7) An Architect shall only affix his seal or permit his seal to be affixed to a drawing or other instrument of service when:

(a) The instrument of service was prepared by or under the responsible control of the Architect.

(b) The documents were prepared by a Registered Interior Designer and the Architect has thoroughly reviewed or supervised the preparation of the drawings as provided in Code Section 43-4-33, or

(c) In the case of prototypical drawings, the originating Architect has given the Georgia Architect of Record full authority in writing to make revisions following a substantive review and inspection of the documents with regard to the laws and regulations of Georgia.

(8) The improper use of the SEAL or permitting the improper use thereof is ground for discipline of a licensee. Any person not licensed who improperly uses the SEAL of another is subject to the sanctions available under Code Chapter 43-4.

(9) Description of SEAL: The SEAL shall contain the NAME of the Registered

Architect, his CERTIFICATE NUMBER and shall contain the words REGISTERED ARCHITECT – STATE OF GEORGIA, all in accordance with the sample shown below. The SEAL shall comply in all respects with the sample below, including size and format. It shall be 1 ¾ inches in diameter with type font and size as indicated: State of Georgia/ Ariel black, 10 pt.; Registered Architect/ Ariel black, 7 pt.; Name/ Ariel, 10 pt.; Certificate Number/ Ariel, 7 pt. The SEAL shall be of a type, which will make an impression by rubber stamp on the surface of the document to which it is applied.



SAMPLE OF SEAL

Authority O.C.G.A. Secs. 43-4-9, 43-4-13, 43-4-16. **History.** Original Rule entitled "Signing and Sealing Documents as Registered Architect" adopted. F. May 19, 2004; eff. June 8, 2004.