

Sec. 6-4043. - Atlanta Urban Design Commission.

- (a) *Creation:* There is hereby created a commission to be known as the Atlanta Urban Design Commission, hereinafter called the commission.
- (b) *Membership:*
 - (1) The commission shall consist of 11 members who are residents of the City of Atlanta.
 - (2) All vacancies on the commission, whether occurring due to expiration of an existing term, resignation, termination by operation of the rules of procedure of the commission, or any other valid reason, shall be filled by the designated appointing authority as enumerated in this section.
 - (3) The executive director of the urban design commission shall notify the council or the mayor's office in writing that a position is vacant within 15 days of the vacancy. The city council shall appoint the: a) real estate professional, b) lawyer, c) neighborhood representative, d) land developer, e) architect I, f) historian. The Mayor shall appoint the: a) artist, b) landscape architect, and c) historic preservationist. The president of council shall appoint the: a) architect II, and b) urban planner.
 - (4) The council shall make nominations in a rotating manner as described in (a) through (f) below. Once notified of a vacancy in a position for which the council is the designated appointing authority, a nomination shall be submitted in writing to the president of council by the two district representatives and the representative at-large. A total of six (6) members shall be appointed in the following manner:
 - a. Districts 1 and 2, and At-large Post 1;
 - b. Districts 3 and 4, and At-large Post 1;
 - c. Districts 5 and 6; and At-large Post 2;
 - d. Districts 7 and 8; and At-large Post 2;
 - e. Districts 9 and 10; and At-large Post 3;
 - f. Districts 11 and 12 and At-large Post 3.
 - (5) All nominations shall be confirmed by a majority of council members present and voting on these nominations. If the city council fails to make any required nomination in the above-stated manner within 30 days following the date of written notice of a vacancy, the alternate appointing body may make that nomination. For example, if the council or the council president fails to make a nomination within the 30-day period, the mayor may make a nomination. Alternatively, if the mayor fails to make a nomination within the 30-day period, the council or the council president may make a nomination.
 - (6) All members shall serve a term of three years. The member can continue to serve until a successor is appointed. No person shall serve as a member longer than two consecutive terms or more than a total of three terms. Commission members shall be paid \$50.00 for each commission meeting, which he or she attends. Attendance at meetings means that a member is present for a majority of the meeting, that is, more than half of the time the meeting was convened.
- (c) *Qualifications:* The composition of the 11-member commission shall include two (2) registered architects, one (1) registered landscape architect, one (1) urban planner, one (1) neighborhood representative, one (1) real estate professional, one (1) land developer, one (1) lawyer, one (1) historian, one (1) artist, and one (1) historic preservation professional.
- (d) *Officers:* The commission shall hold an organization meeting in January of each year to elect one (1) member to serve as chair of the commission and another member to serve as vice-chair of the commission.

- (e) *Powers and Duties:* The commission is the city agency responsible for developing and administering the city's historic preservation and urban design activities and shall have the following powers and duties:
- (1) The commission shall hold public hearings and make nominations to the city council for the designation of buildings, sites and districts for each category of protection which are established by chapter 20 of part 16 of the Code of Ordinances.
 - (2) The commission shall have the responsibility of administering the city historic preservation regulations and for approving or disapproving applications for certificates of appropriateness for all buildings, sites and districts which are designated for protection by the city council pursuant to this article or by chapter 20 part 16 of the Code of Ordinances.
 - (3) The commission shall review all works of art for which the city has contracted, or proposed to contract, or which are to be placed on the property of the city, or which are to become the property of the city by purchase or gift.
 - (4) The commission shall review the proposed location and design of any proposed park and any plan or proposal for the relocation or significant change, alteration or addition to any existing park.
 - (5) The commission shall review the proposed location and design of buildings, bridges, viaducts, elevated ways, streets, highways, gates, fences, railings, lamp standards, and other structures or fixtures to be erected or placed on land belonging to the city, or on any private or public property which extends over or upon any property or right-of-way owned or controlled by the city.
 - (6) The commission shall review and make written recommendation to the zoning review board and to the board of zoning adjustment on any proposed action pending before said boards regarding any building, site or district which has been designated for historic protection pursuant to this article or by chapter 20 of part 16 of the Code of Ordinances.
 - (7) The commission shall review the alteration, demolition, movement or construction of any structure, site or building which involves the use of capital expenditures by the City of Atlanta or capital expenditures by other public agencies or authorities which are required to submit plans for review by the city.
 - (8) The commission shall seek to increase public awareness of the value of historic preservation and urban design by developing and participating in public information programs.
 - (9) The commission shall have the power to adopt rules of procedure in accordance with the provisions of this part.
 - (10) The commission shall hold public hearing and make recommendations to the city council for the issuance of permits to move or disturb cemeteries or graveyards in accordance with the procedures set forth in chapter 38 of part 2 of the Atlanta Code as amended.
- (f) *Rules of Procedure:* The commission shall adopt rules of procedure, and such rules and any amendments thereto shall be filed with the clerk of council; and copies of such rules shall be made available to the general public upon request during normal business hours.
- (g) *Records:* The director shall cause to be made and maintain a tape recording of each meeting of the commission and minutes of all its proceedings, including the vote of each member upon each question, or if absent or failing to vote, indicating such fact. All records of the commission, including all evidence or other documentation submitted to the commission, shall be maintained by the director at the office of the commission.

(Code 1977, § 6-4043; Ord. No. 1998-88, § 1, 12-15-98; Ord. No. 1999-45, § 1, 5-11-99; Ord. No. 2006-58, § 2, 8-29-06)

Charter reference— Boards and commissions, § 3-401.

Code of ordinances reference— Boards, councils and commissions, § 2-1851 et seq.