**Atlanta-Invest Atlanta Brownfield Revolving Loan Fund Process**

**PRE-APPROVAL**

- Applicant submits BRLF pre-application, AAI and ESA

**Project determined eligible by EPA, Invest Atlanta and COA**

- Applicant participates in EPD state voluntary cleanup program
- Applicant submits formal application
- Invest Atlanta reviews loan
- Loan Committee reviews and approves loan.
- Invest Atlanta prepares loan and closing documents
- EPA Project Officer reviews/approves CRP, QAPP, ABCA, loan documents and final report
- 30 day public comment period
- Decision Document issued
- Borrower reviews loan documents
- Invest Atlanta Board approves loan
- Invest Atlanta closing with borrower
- Site Clean-up/remediation
- Confirmation sampling
- Final report completed and submitted to EPA and EPD
- Loan Repayment to Invest Atlanta

**Required Documents completed by Applicant and COA**

- Prepare and submit a Quality Assurance Project Plans (QAPP)
- Develop and Implement Community Relations Plan (CRP) and establish administrative record
- Conduct an Analysis of Brownfields Cleanup Alternatives (ABCA)
- Endangered Species Act Compliance
- National Historic Preservation Act compliance

**Invest Atlanta**
- Applicant
- EPA
- City of Atlanta and borrower