NEIGHBORHOOD COMMERCIAL (NC) DISTRICT NOMINATION APPLICATION

City of Atlanta, Bureau of Planning
55 Trinity Avenue, Suite 3350, Atlanta, Georgia 30303

Request by a Property Owner, Business, or Neighborhood Organization to the Bureau of Planning to Nominate a NC District

Please complete this request and submit to the Director of the Bureau of Planning. For further assistance contact the Bureau of Planning: (404) 330-6145.

District Name ____________________________  Contact person _______________________
Address _________________________________ Phone/email _________________________
Organization _________________________________________________________________
Signature _____________________________________ Date __________________________

Please provide the following additional items with this request:

- **Letters of support** initiated and signed by owners of at least 10 percent of the total number of properties within the proposed district. Letters should request the Bureau of Planning to review the district for possible zoning changes. (See Section 16-32.003(1)). Greater support will result in a stronger application.
- **Map** of the proposed district, including: existing buildings, sidewalk widths, and street names.
- **List of buildings constructed before 1950**. Please identify these buildings on the map.
- **List of properties**, including:
  - Businesses names, addresses, and phone numbers.
  - Business owners, their addresses, and phone numbers.
  - Land owners, their addresses, and phone numbers.

You should also do the following to assist your request:

- Contact City Council member(s) to enlist their support.
- Contact neighborhood representatives, educate members of the community regarding the new district, and enlist their support.
- Meet with city officials regarding district regulations.
- Speak at the public hearing before the Zoning Review Board. All interested parties, including property owners, have this opportunity.

Bureau of Planning Use Only

Date Filed: ________________

Number of properties _________________ Approximate size of district (acres) __________
Number of property owners __________ Number of businesses ______________________
Number of business owners __________ Current zoning ____________________________
NPU(s) _______________ Council district(s) _____________ Land lot(s) ________________

Updated January 31, 2002