



Department of
CITY PLANNING

Office of Zoning and Development
55 Trinity Avenue, Suite 3350
Atlanta, Georgia 30303
Tel: 404.330.6145
Fax: 404.658.7491

REQUEST FOR NON-CONFORMING ZONING VERIFICATION LETTER

Applicant Information: Owner or Agent			
Name:			
Company:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			
Parcel Information:			
Physical Address:			
Parcel ID:		Property Owner:	
Legal Description:			
Detailed description of the non-conforming situation:			
Contact Information: (the specific individual/firm to which the letter is to be addressed)			
Name:			
Company:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:			

Pursuant to ORDINANCE #11-O-1290, **a \$300 fee** will be assessed for each Non-Conforming Zoning Verification Letter. The fee must be paid at the time of the submittal of the request to the Office of Zoning & Development.
***NOTE: Payment will no longer be accepted by mail.** Payment accepted in person or online.

Submit request by email to zoningverification@atlantaga.gov, in person or by mail.

FOR OFFICE USE ONLY:			
Date received:	Date completed:	Staff Name:	Staff Initials: