



RESIDENTIAL DAMAGE FROM TREE Permit Submittal Information

Required documents:

Must have inspection from a city inspector before getting a permit.

1. Completed and signed Building Permit application with Email addresses.
2. Provide 2 site plans **to scale** indicating the residential building's location on the property and the distances from all property boundaries.
3. Complete review of tree damage of the entire building with extensive details illustrating the location of all fire damage areas.
4. 2 Sets of Building plans **to scale** that illustrate the scope of work, method, and materials of construction.
 - a. Provide a plan illustrating the existing / new construction, and any demolition work.
 - b. Provide the following on the plans:
 - i. Square footage of the tree damage restoration area
 - ii. Construction material used to finish the tree damage area (wood, steel)
 - iii. Concise detail of all wall, ceiling rafters, floor frame and roof framing design
 - iv. Provide the intended use of each room.
 - c. Provide an existing floor plan and new floor plan that also indicates:
 - i. Any doors, walls, windows, etc. that will be fixed, modified, or eliminated.
 - d. If the attic roof framing is to be modified, a detail-framing plan must be provided.
 - e. If engineering is necessary for structural elements, then the Express Line cannot process the project.

Submit to:

1. Zoning
2. Building

Required approvals:

1. Zoning
2. Building
3. Electrical, if applicable
4. Arborist

Required Inspections:

1. Footing – Building, if applicable
2. Rough – Electrical
3. Rough-in framing – Building, if applicable
4. Final - Arborist
5. Final – Electrical
6. Final – Building

Permits required.

1. Electrical
2. Building
3. Mechanical
4. Plumbing, if applicable