



**KEISHA LANCE-BOTTOMS
MAYOR**

CITY OF ATLANTA
233 PEACHTREE STREET, N.E.
Harris Tower, Suite 1700
ATLANTA, GEORGIA 30303
(404) 546-6788 – E-FAX (404) 546-9355
www.atlantaga.gov

John Dargle, Jr.
Commissioner
Department of Parks and Recreation

Alvin Dodson
Deputy Commissioner
Department of Parks and Recreation

2020 Park Permitting & Design Review Meeting Schedule

Park Permitting & Design Review meetings are scheduled for the first Thursday of each Month at 2:00pm-3:30pm.
MEETING LOCATION: 233 Peachtree Street NE, 17th Floor, Harris Tower, the ATLSTATS Conference Room.
AGENDA REQUESTS: Contact Aaron Wiener at alwiener@atlantaga.gov Tel: 404-546-7919 Agenda requests must be made at least one week prior to your desired meeting date.

Agenda Request Deadline	Meeting Dates
<i>January 3, 2020</i>	January 9, 2020
<i>January 31, 2020</i>	February 6, 2020
<i>February 28, 2020</i>	March 5, 2020
<i>March 27, 2020</i>	April 2, 2020
<i>May 1, 2020</i>	May 7, 2020
<i>May 29, 2020</i>	June 4, 2020
<i>June 26, 2020</i>	July 2, 2020
<i>July 31, 2020</i>	August 6, 2020
<i>August 28, 2020</i>	September 3, 2020
<i>September 25, 2020</i>	October 1, 2020
<i>October 30, 2020</i>	November 5, 2020
<i>BREAK FOR THANKSGIVING</i>	
<i>November 27, 2020</i>	December 3, 2020
<i>BREAK FOR HOLIDAYS</i>	
<i>January 1, 2021</i>	January 7, 2021



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The review of Park Permitting & Design ensures high quality planning, design and construction standards for public use, enjoyment and safety.

Our Vision: To make Atlanta the city of choice through exceptional spaces and memorable experiences that enrich the lives of residents and visitors while strengthening our communities.

A City of Atlanta Department of Parks and Recreation stamp of approval and signature is required on all permit plan documents prior to permit submission at the City of Atlanta permitting office in the Office of Buildings.

Official letters of approval, review, stipulations and requirements are provided for applicants to ensure a successful park proposal project. This review and letter does not negate any permit requirements for your proposal including: Parks and Recreation stamp, Arborist stamp, Site Development, Department of Watershed Management, Army Corps of Engineer, Bureau of Buildings, The Urban Design Commission, State or County authorities, etc.

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MEETING PREPARATION: Please provide a digital copy of your proposal and presentation materials via link or email attachment to Aaron Wiener at alwiener@atlantaga.gov
Digital proposals must be received by the Friday prior to the meeting date.
Presentations will be limited to 5 minutes with 5 minutes of Q&A.

Option A: ‘Digital Submission’: Please provide proposal in digital format or link and email the proposal materials to Aaron Wiener at alwiener@atlantaga.gov by the Friday prior to your requested meeting date.

Option B: ‘Hard Copy’: Please provide twelve (12) letter sized copies of your proposal for your presentation and review, and/or a single large oversized easel exhibit for your proposal presentation.

Your specific time slot on the agenda will be confirmed with you at least 24 hours prior to your meeting date.