



BUILDING PERMIT APPLICATION
(Express Workstream Only)

Date				Application Number			
JOB DESCRIPTION							
Project Address							
Street Number							
Cost of Construction		\$		Total Square Feet of Floor Area			
Number of Buildings		Number of Stories		Number of Residential Units			
DETAIL DESCRIPTION OF WORK BEING COMPLETED							
PROPERTY OWNER							
Name							
Street Address							
City		State		Zip Code			
Contact Number		Email Address					
CONTRACTOR / BUILDER <input type="checkbox"/> To be Determined							
Contact Name		Company Name					
Street Address							
City		State		Zip Code			
Contact Number		Email Address					
Business License Number		Exp. Date		State Contractor's License Number		Exp. Date	
ARCHITECT / ARCHITECTURAL COMPANY <input type="checkbox"/> Not Applicable							
Contact Name		Company Name					
Street Address							
City		State		Zip Code			
Contact Number		Email Address					
Georgia License Number							
ENGINEER / ENGINEERING COMPANY <input type="checkbox"/> Not Applicable							
Contact Name		Company Name					
Street Address							
City		State		Zip Code			
Contact Number		Email Address					
Georgia License Number							
APPLICANT <input type="checkbox"/> Property Owner <input type="checkbox"/> Property Owner's Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Contractor's Agent							
Name		Company Name					
Street Address							
City		State		Zip Code			
Contact Number		Email Address					
*** FOR OFFICE USE ONLY ***							
Workstream	<input type="checkbox"/> Express	<input type="checkbox"/> Residential	<input type="checkbox"/> Light Commercial	<input type="checkbox"/> Commercial			
Related Record's Permit Number							



Parcel Identification Number		Zoning	
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APPLICANT RESPONSIBILITY FORM

PROJECT ADDRESS		PERMIT NUMBER	
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APPLICANT RESPONSIBILITY

To insure that your application will be processed ALL applicable information MUST be provided. The City of Atlanta Bureau of Buildings is not responsible for any incorrect information provided on this application.

Termination of application due to inaccuracies in application information will result in forfeiture of any fees paid.

By accepting the Terms of Use below you affirm to the following:

I affirm to the best of my knowledge that the projected cost of construction entered on this application is based on contractor's or design professional's estimate. I understand this value will be compared to Building Plan Reviewer's estimate. Building Plan Reviewer's estimate is generated using the current Building Standard cost of construction as adopted in the City of Atlanta Code of Ordinance. I understand that the cost of permit will be generated based on the largest value of the proposed cost of construction.

Applicant's Name	Applicant's Signature	Date

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Contractor Licensing - City of Atlanta - Office of Buildings

I affirm that this permit shall be issued and work done Pursuant to O.C.G.A. § 43-41-14, any person or business organization seeking to perform any contracting activity or work which must be undertaken by a licensed residential contractor or general contractor is required to furnish to the Director of the Bureau of Buildings, a sworn written document containing his or her residential contractor or general contractor license number or in the case of a business organization, the identity of the qualifying agent obtaining the permit and whose technical and personal qualifications have been determined by investigation and examination as provided in Chapter 41 of Title 43 of the Georgia Code except as exempted therein. This requirement may include a scope of work requiring licensure under Chapter 14 of Title 43 of the Georgia Code but does not authorize any such work for which some other type of license is required by Chapter 14.

In order to comply with O.C.G.A. § 43-41-14 I affirm that the Exception to Contractor Licensing Requirements is allowed because exemptions and exceptions are set forth in O.C.G.A. § 43-41-17 and may be allowed by other applicable state law shall be met or that the Contractor is duly registered with the State Licensing Board for Residential and General Contractors, based on my examination of plans and other relevant documents, and having made such other and further diligent inquiries concerning the project which is the subject of above referenced building permit application, including without limitation, a review of all applicable state and local laws, ordinances, building codes and zoning codes, as are necessary to confirm that the scope of the work for this project is work that is permitted, to lawfully undertake pursuant to the above referenced license.

I have read and accept the above terms.

Applicant Name	Applicant Signature	Date



PROJECTED COST OF CONSTRUCTION FORM

APPLICATION NUMBER	
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PROJECT ADDRESS				
Street address				
City		State	Georgia	Zip Code

Project Name (if applicable)			
Projected Cost of Construction			
Methodology Used	<input type="checkbox"/> Bid	<input type="checkbox"/> Estimate	<input type="checkbox"/> Other:

This form must be completed by the: <input type="checkbox"/> Owner, <input type="checkbox"/> Contractor, <input type="checkbox"/> Architect, or <input type="checkbox"/> Engineer (check one).			
Name			
Company			
Address			
Phone		Email	

Signature	Date

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public seal and signature



CONTRACTOR LICENSE AFFIDAVIT

Office of Buildings Permit Number	
Address where work is being performed	

Pursuant to O.C.G.A. § 43-41-14, any person or business organization seeking to perform any contracting activity or work which must be undertaken by a licensed residential contractor or general contractor is required to furnish to the Director of the Bureau of Buildings, a sworn written document containing his or her residential contractor or general contractor license number or in the case of a business organization, the identity of the qualifying agent obtaining the permit and whose technical and personal qualifications have been determined by investigation and examination as provided in Chapter 41 of Title 43 of the Georgia Code except as exempted therein. This requirement may include a scope of work requiring licensure under Chapter 14 of Title 43 of the Georgia Code but does not authorize any such work for which some other type of license is required by Chapter 14.

In order to comply with O.C.G.A. § 43-41-14, the Bureau of Buildings will not issue a building permit unless each person or business organization seeking to obtain a building permit submits a signed and notarized copy of either a Contractor License Affidavit or an Affidavit Concerning Exception to Contractor Licensing Requirements before any building permit will be issued. The Affidavit Concerning Exception to Contractor Licensing Requirements is allowed because exemptions and exceptions are set forth in O.C.G.A. § 43-41-17 and may be allowed by other applicable state law. Such document may be submitted contemporaneously or previously submitted and maintained by the Director of the Bureau of Buildings but one of these documents must be on file with the Director before any person or business entity is entitled to the issuance of a permit.

In order to comply with O.C.G.A. § 43-41-14, each person or business organization seeking to obtain a permit for a project which by state law must be undertaken by a licensed residential contractor or general contractor shall be required to submit a signed and notarized copy of this document before the permit will be issued.

Residential Contractor / General Contractor / Qualifying Agent / Company Number

Residential Contractor or General Contractor Number _____

Company Number (for Qualifying Agents only) _____

Name of License Holder _____

I, the undersigned, being the contractor as either an individual or a qualifying agent or as an authorized agent for contractor or qualifying agent duly registered with the State Licensing Board for Residential and General Contractors, do hereby affirm and swear that, based on my examination of plans and other relevant documents, and having made such other and further diligent inquiries concerning the project which is the subject of above referenced building permit application, including without limitation, a review of all applicable state and local laws, ordinances, building codes and zoning codes, as are necessary to confirm that the scope of the work for this project is work that I am permitted, to lawfully undertake pursuant to the above referenced license.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public seal and signature



AFFIDAVIT CONCERNING EXCEPTION TO CONTRACTOR LICENSING REQUIREMENTS

Office of Buildings Permit Number	
Address where work is being performed	

Pursuant to O.C.G.A. § 43-41-14, any person or business organization seeking to perform any contracting activity or work which must be undertaken by a licensed residential contractor or general contractor is required to furnish to the Director of the Bureau of Buildings, a sworn written document containing his or her residential contractor or general contractor license number or in the case of a business organization, the identity of the qualifying agent obtaining the permit and whose technical and personal qualifications have been determined by investigation and examination as provided in Chapter 41 of Title 43 of the Georgia Code except as exempted therein. This requirement may include a scope of work requiring licensure under Chapter 14 of Title 43 of the Georgia Code but does not authorize any such work for which some other type of license is required by Chapter 14.

In order to comply with O.C.G.A. § 43-41-14, each person or business organization seeking to obtain a permit shall be required to submit a signed and notarized copy of either a Contractor License Affidavit or an Affidavit Concerning Exception to Contractor Licensing Requirements before any building permit will be issued. The Affidavit Concerning Exception to Contractor Licensing Requirements is allowed because exemptions and exceptions are set forth in O.C.G.A. § 43-41-17 and may be allowed by other applicable state law. The Bureau of Buildings will not issue a building permit unless there is on file with each application, either a Contractor License Affidavit or an Affidavit Concerning Exception to Contractor Licensing Requirements stating that the project meets one of the applicable exceptions. Such document may be submitted contemporaneously or previously submitted and maintained by the Director of the Bureau of Buildings but must be before be on file with the Director before any person or business entity is entitled to the issuance of a permit for work which requires licensure.

You are given notice that you may, in the future, face civil liability and/or criminal penalties for your failure to meet the contractor licensing requirements of Chapter 41 of Title 43 of the Georgia Code despite the fact that you have represented to the Bureau of Buildings that you are eligible for an exception. In addition there may be other penalties which apply to knowingly or deliberately making a false statement to a governmental agency. The Bureau of Buildings by accepting this Affidavit Concerning Exception to Contractor Licensing Requirements does not investigate the facts to which you have sworn or confirm that your statement is sufficient to meet the requirements of state law. You are hereby advised that you must consult your own legal counsel if you have any question about whether you are eligible for an exception to the contractor licensing requirements of Chapter 41 of Title 43 of the Georgia Code, the consequences of executing this Affidavit or any other matter related to your application.

I, the undersigned, do hereby affirm and swear that based on my examination of plans and other relevant documents, and having made such other and further diligent inquiries concerning the project which is the subject of above referenced building permit application, including without limitation, a review of all applicable state and local laws, ordinances, building codes and zoning codes, as are necessary to confirm that the scope of the work for this project, is the type of work that I am permitted, to lawfully undertake without having obtained a residential contractor or general contractor because of an exception provided by state law.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public seal and signature



CONTRACTOR AGENT AFFIDAVIT AUTHORIZATION

In order to comply with O.C.G.A. § 43-41-14, the Office of Buildings, is prohibited from and will not issue a permit unless and until each person, whether an individual or a business organization acting through a qualifying agent, intending to perform work as a residential or general contractor, upon making permit application, furnishes to the Office of Buildings, personally or through his or her authorized agent specifically designated to act on his or her behalf in a sworn written document submitted contemporaneously or previously submitted and maintained by the Office of Buildings, his or her residential contractor or general contractor license number and the identity of any business organization for which such applicant is serving as qualifying agent that is undertaking or contracting as a residential contractor or a general contractor to construct or manage the construction.

Building Permit Number:	
Street Address of permitted work	
State Contractor License Number	
General Contractor License Number	
License Holder/Business Organization	

I, _____, the license holder or qualify agent of business organization listed above, authorize _____, as my authorized agent, to act on my behalf for the above-referenced building permit.

Signature

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public seal and signature