



*Approved*

**WorkSource Atlanta**

**Local Workforce Development Board (LWDB)**

**501 Pulliam St., SW, room #531 Atlanta, GA 30312**

**Meeting Minutes**

**Thursday, March 14, 2019**

**Board Members Present**  
**(Quorum Present)**

Diane Allen, GA Dept. of Labor  
Rock Anderson, BedRock Executive Consulting  
Terri Block, Bank of America  
Dave Cole, IBM  
Ann Wilson Cramer, Coxe Curry & Associates  
Justin Haight, Georgia Building Trades Academy  
Patricia Horton, Georgia Hospital Association  
Lolita Browning Jackson, Four Cs Consulting  
Nancy A. Flake Johnson, Urban League of Greater Atlanta, Inc.  
Mike Kenig, Holder Construction  
Cinda Herndon-King, United Way  
Amy Lancaster, Metro Atlanta Chamber  
Cory Ruth, Mergence Global  
Dr. Victoria Seals, Atlanta Technical College  
Aimee Williams, GVRA (represented by Bernadette Allen)  
Janelle Williams, Annie E. Casey Foundation

**Board Members Absent**

Rene Diaz, Diaz Wholesale Foods  
Eloisa Klementich, Invest Atlanta  
Kenny Mullins, IBEW  
Louis Partain, IUPAT  
Albenny Price, Atlanta Public Schools  
Rashida Winfrey, Mosaic Advisors

**WSA Staff**

Kimberlyn Daniel, Interim Executive Director  
Valerie Carothers, Deputy Director  
Jeremie Peterkin, Finance  
Karen Simmons, Finance  
Tolton Pace, Senior Project Manager  
Phyllis Bryant, Chief of Staff  
Marc Hannon-White, Business Services Manager  
Kristina Garcia-Buñuel, Policy and Legislative Analyst

**Guests:**

Atlanta City Councilmember Natalyn Mosby Archibong  
Atlanta City Councilmember Joyce Sheperd  
Atlanta City Councilmember Matt Westmoreland  
Council Staff Corinne Lindo

**I. Call to Order**

The meeting was called to order by Acting Board Chair Ann Wilson Cramer at 11:02 am.

**II. Roll Call**

Acting Chair Cramer conducted roll call. Board members present and absent are listed above.

**III. Adoption of the Agenda**

Board Member Rock Anderson made a motion to adopt the agenda. The motion was seconded by Board Member Diane Allen. The motion was adopted unanimously by voice vote.

**IV. Approval of Meeting Minutes: September 21, 2018**

Board Member Lolita Browning Jackson noted that the minutes incorrectly stated her employer as Four Cs Consulting. She made a motion to amend the minutes to reflect Comcast as her employer. The motion to amend was seconded by Board Member Patricia Horton. The minutes were amended unanimously by voice vote. A motion was then made by Board Member Horton to approve the minutes as amended. The motion was seconded by Board Member Anderson. The minutes were approved as amended by unanimous voice vote.

**Approval of Meeting Minutes: December 31, 2018**

Board Member Jackson again noted that the minutes should list her employer as Comcast. As well, Board Member Anderson stated that the minutes should reflect his employer as BedRock Executive Consulting. A motion was made by Board Member Jackson to amend the minutes accordingly. The motion to amend was seconded by Board Member Victoria Seals. The minutes were amended unanimously by voice vote. A motion was then made by Board Member Anderson to approve the minutes as amended. The motion was seconded by Board Member Board Member Seals. The minutes were approved as amended by unanimous voice vote.

**V. Welcoming Remarks**

Acting Board Chair Cramer welcomed Board members, staff and guests. She invited Atlanta City Councilmembers Natalyn Archibong, Joyce Sheperd, and Matt Westmoreland to speak. They each gave brief remarks.

**VI. Action Items**

***Action Item #1: Election of Board Officers***

A call for nominations from the floor was made by Acting Board Chair Cramer. None were made. The Acting Chair then presented the following slate as nominees:

Chair: Ann Wilson Cramer  
Vice-Chair: Rock Anderson  
Treasurer: Nancy Flake Johnson  
Secretary: Terri Block

A motion was made by Acting Board Chair Cramer to approve the nominees as stated. The motion was seconded by Board Member Anderson. The motion was approved by unanimous voice vote.

**Action Item #2: Revisions to 2016-2020 WIOA Regional and Local Plans**

Interim Executive Director Kimberlyn Daniel presented the Regional and Local plan revisions along with a letter from Technical College System of Georgia, Office of Workforce Development granting conditional approval to the revised plans.

Board Member Dave Cole made a motion to approve the revisions. The motion was seconded by Board Member Justin Haight. The motion was approved by unanimous voice vote.

**VII. Reports**

***Business Services*** – Valerie Carothers, Deputy Director

- Students2StartUps – This is a program that will place WIOA eligible students in summer internships with tech start ups in the Atlanta area. WorkSource Atlanta is partnering with Invest Atlanta on this program.
- Invest Atlanta Business Services Symposium – WorkSource Atlanta’s Business Services Team hosted On-The-Job Training information sessions at Invest Atlanta on March 6.
- Prospective Companies – The Business Services Team is working with Invest Atlanta to build relationships and provide information to area businesses regarding WIOA services.

***Atlanta Technical College*** – Tolton Pace, Senior Project Manager

Progress is being made to spend down the grant awarded to Atlanta Technical College. The Intergovernmental Agreement (IGA) was amended to allow a staffing agency (Dover Staffing) to assist with placement of participants in Work Experience activities. In addition, a marketing contract has been let to better convey to the public the opportunities available through the WSA-ATC program.

***Finance*** – Jeremie Peterkin

See Program Expenditure Analysis dated March 8, 2019.

**VIII. Adjournment**

Chair Cramer adjourned the meeting at 12:31 pm.