



WorkSource Atlanta
Local Workforce Development Board (LWDB)
Meeting Minutes: Wednesday, February 15, 2017
11:30 AM – 1:00 PM
818 Pollard Blvd., SW, Room 240

Board Members Present:
(Quorum Present)

Yendelela Anderson, AT&T
Cassandra Lee Austin, Delta Airlines
Catherine Buell, Atlanta Housing Authority
Tabatha Burks, GDOL
Daniel Graham, Cox Communications
Patricia Horton, Georgia Hospital Association
Lolita Browning Jackson, Georgia Power
Nancy A. Flake Johnson, Urban League of Greater Atlanta, Inc.
Mike Kenig, Holder Construction
Dr. Eloisa Klementich, Invest Atlanta
Amy Lancaster, Metra Atlanta Chamber
Alex McKenzie, IFS Securities (Treasurer)
Annie Matthews, Atlanta Job Corps
Dr. Michael Maze, Atlanta Public Schools
Terri Morton, Bank of America
Louis Partain, IUPAT
Michael Robertson, Technology Association of Georgia
Michael Romesburg, CVS Caremark (Chair)
Dr. Victoria Seals, Atlanta Technical College

Board Members Absent:

Linda Cannon, Austin & Cannon Productions
Tamika Conde, AARP
Ryan Glover, Bounce TV
Curtis Howard, Amalgamated Transit Union
Terri Morton, Bank of America

Guests:

Sarah Griffin, Annie E. Casey Foundation
Janelle Williams, Annie E. Casey Foundation

AWDA Staff:

Melissa Mullinax, Interim Executive Director
Phyllis Bryant, Chief of Staff
Kristina Garcia-Buñuel, Legislative Analyst and Board Liaison

City of Atlanta Dept. Staff: Susan Garrett, Senior Assistant City Attorney
Sirlathra Joiner, Information Technology Specialist

Call to Order: Chair Michael Romesburg called the meeting to order at 12:14 pm.

Adoption of the Agenda: The Chair asked for a motion to approve the agenda. The motion was made, properly seconded, and unanimously approved.

Adoption of the Minutes: The Chair asked for a motion to approve minutes for the November 16, 2016 meeting. A motion was made, properly seconded, and unanimously approved.

Action Item: **One-Stop RFP**
Melissa Mullinax, Interim Executive Director
The Board authorized WorkSource Atlanta staff to begin the procurement process for a One-Stop Operator, as required by the Workforce Innovation and Opportunity Act.

The Chair asked for a motion to approve the resolution authorizing said action. The motion was made, properly seconded, and unanimously approved.

Action Item: **TechHire RFP**
Melissa Mullinax, Interim Executive Director
The Board authorized WorkSource Atlanta staff to begin the procurement process for TechHire services, to include coding bootcamp and intensive case management for youth ages 17 – 29 years of age.

The Chair asked for a motion to approve the resolution authorizing said action. The motion was made, properly seconded, and unanimously approved.

Action Item: **2016-2020 Regional and Local Plans_Revisions**
Melissa Mullinax, Interim Executive Director
The Georgia Department of Economic Development, Workforce Division conditionally approved the 2016-2020 Regional and Local Plans, but requested certain revisions.

Those revisions included:

- Describing how the region will coordinate services.
- How One-Stop partner services will be delivered.
- The procurement process that will be followed for sub-recipients.
- Nomination of labor, business, and education Board members will be made.
- Membership of Board committees.
- Coordination of Rapid Response services.
- Equal Opportunity grievance timeline.
- One-Stop performance standards.
- Roll-out of the State's new branding program.

The Chair asked for a motion to approve the revisions. The motion was made, properly seconded, and unanimously approved.

Report:

Finance Update

Karen Simmons, Director of Finance

To ensure compliance with the Workforce Innovation and Opportunity Act of 2014, U.S. Department of Labor regulations, and Georgia Department of Economic Development, Workforce Division policies and procedures, the Board was asked to consider the following Incumbent Worker Training policy:

Adjournment:

The Chair adjourned the meeting at 1:25 pm.