

SECTION IV: WORK IN PROGRESS (Use this section to provide a brief narrative description of work in progress during the reporting period. Use the Project Implementation Schedule included in your application as the basis for reporting.)

During the reporting period, the City of Atlanta developed the Sub- Recipient/Developer Written Agreements and began contract negotiations. Staff participated in seven (7) project meetings with awardees to discuss and negotiate contractual terms. Two (2) of our agreements were been executed by the awardees. The City, submitted a NSP Budget Amendment to DCA in June and is awaiting approval from DCA. The City also advertised the Request for Release of Funds in July and received release approval from DCA in August.

SECTION V: OTHER SUPPORTING EFFORTS (Use this section to provide a description of all other supporting efforts that have begun, been partially implemented, or completed during this period. Use quantifiable data whenever possible. Use the information from DCA 8 (Budget Analysis) as the basis for reporting)

During the reporting period, the following supporting efforts to implement the DCA NSP program occurred:

- Bureau of Housing developed NSP Sub-Recipient Manual, which provides guidance on NSP objectives and goals; NSP program requirements; administrative and fiscal management; environmental review requirements; reporting requirements; record-keeping, monitoring and project close-out.
- Conducted a NSP Sub-Recipient/Developer training on June 8, 2009 in which all DCA NSP awardees attended. Representatives from Urban Design, Bureau of Buildings, and PEMCO were there to provide information regarding Historic Preservation and Section 106, City of Atlanta Permitting Process, and how to acquire HUD foreclosed properties. Bureau of Housing staff provided information related to acquisition and URA requirements, fiscal management and how to draw down funds, construction management, monitoring and record-keeping.
- Two (2) City of Atlanta staff members attended a 2-day HUD NSP training in Fort Worth, Texas.
- Three (3) City of Atlanta staff members participated in DCA Environmental Training Session in August.
- Bureau of Housing released a Request for Qualification for Appraisal Services in July. Three (3) entities responded and the Bureau of Housing selected two (2) entities to perform appraisal services.
- Bureau of Housing released an RFQ for Construction Monitoring services in August. Selection process will occur in September.

SECTION VI: PROBLEMS ENCOUNTERED (Use this section to provide a brief description of any problems or delays encountered or anticipated)

During the reporting period, the City encountered the following problems in implementing the DCA NSP program:

- As identified in the previous quarterly report, the City was able to get the Request for Release of Funds issued during this reporting period, however due to this process not being finalized until this reporting period, City was unable to execute any of our Sub-recipient/Developer agreements.
- The City of Atlanta experienced a longer time than anticipated to complete contract negotiation with our selected Sub-Recipients/Developers. The lengthy contract negotiation period has delayed our Sub-recipients/Developers in being able to move forward in executing their contract and obligating their funds. All agreements will be executed by the awardees in the following reporting period.

SECTION VII: TECHNICAL ASSISTANCE (During this period, have you experienced a need for, or do you anticipate a need for technical assistance? Describe the nature of the assistance required.)

No, the City has not experienced nor do we anticipate the need for technical assistance.

PERFORMANCE MEASUREMENT

Total Accomplishments this Grant

	Units Acquired	Units Rehab	Units Constructed	Units Sold
This Quarter	0	0	0	0
Cumulative	0	0	0	0

Projects Completed this Grant

This Quarter	0
Cumulative	0

Leverage This Grant (Non-NSP)

	Public	Private
This Quarter	\$0	\$0
Cumulative	\$0	\$0