



**KEISHA LANCE-BOTTOMS
MAYOR**

CITY OF ATLANTA
55 Trinity Avenue, SW,
Atlanta, Georgia 30303
 (404) 546-6788 – E-FAX (404) 546-9355
 www.atlantaga.gov

John Dargle, Jr.
Commissioner
 Department of Parks and Recreation

Alvin Dodson
Deputy Commissioner
 Department of Parks and Recreation

2020 Park Permitting & Design Review Meeting Schedule

Park Permitting & Design Review meetings are scheduled for the second Thursday of each Month at 2:00pm-3:30pm. MEETING LOCATION: 55 Trinity Avenue, SW, Atlanta, Georgia 30303. AGENDA REQUESTS: Contact Aaron Wiener at alwiener@atlantaga.gov Tel: 404-546-7919 Agenda requests must be made at least one week prior to your desired meeting date.

Agenda Request Deadline	Meeting Dates
<i>January 3, 2020</i>	January 9, 2020
<i>February 7, 2020</i>	February 13, 2020
<i>February 6, 2020</i>	March 12, 2020
<i>April 3, 2020</i>	April 9, 2020
<i>May 8, 2020</i>	May 14, 2020
<i>June 5, 2020</i>	June 11, 2020
<i>July 3, 2020</i>	July 9, 2020
<i>August 7, 2020</i>	August 13, 2020
<i>September 3, 2020</i>	September 10, 2020
<i>October 2, 2020</i>	October 8, 2020
<i>November 6, 2020</i>	November 12, 2020
<i>BREAK FOR THANKSGIVING</i>	
<i>December 4, 2020</i>	December 10, 2020
<i>BREAK FOR HOLIDAYS</i>	
<i>January 1, 2021</i>	January 7, 2021



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The review of Park Permitting & Design ensures high quality planning, design and construction standards for public use, enjoyment and safety.

Our Vision: To make Atlanta the city of choice through exceptional spaces and memorable experiences that enrich the lives of residents and visitors while strengthening our communities.

A City of Atlanta Department of Parks and Recreation stamp of approval and signature is required on all permit plan documents prior to permit submission at the City of Atlanta permitting office in the Office of Buildings.

Official letters of approval, review, stipulations and requirements are provided for applicants to ensure a successful park proposal project. This review and letter does not negate any permit requirements for your proposal including: Parks and Recreation stamp, Arborist stamp, Site Development, Department of Watershed Management, Army Corps of Engineer, Bureau of Buildings, The Urban Design Commission, State or County authorities, etc.

MEETING DATES: Meetings are scheduled for the second Thursday of each month from 2:00pm-3:30pm.

MEETING LOCATION: 255 Trinity Avenue, SW, Atlanta, Georgia 30303

AGENDA REQUESTS: Contact Aaron Wiener at alwiener@atlantaga.gov Tel: 404-546-7919

MEETING PREPARATION: Please provide a digital copy of your proposal and presentation materials via link or email attachment to Aaron Wiener at alwiener@atlantaga.gov
Digital proposals must be received by the Friday prior to the meeting date.
Presentations will be limited to 5 minutes with 5 minutes of Q&A.

Option A: ‘Digital Submission’: Please provide proposal in digital format or link and email the proposal materials to Aaron Wiener at alwiener@atlantaga.gov by the Friday prior to your requested meeting date.

Option B: ‘Hard Copy’: Please provide twelve (12) letter sized copies of your proposal for your presentation and review, and/or a single large oversized easel exhibit for your proposal presentation.

Your specific time slot on the agenda will be confirmed with you at least 24 hours prior to your meeting date.