



Department of
CITY PLANNING

Office of Buildings – Arborist Division
55 Trinity Avenue, Suite 3800
Atlanta, Georgia 30303
Tel: 404.330.6874
Email: arborist.dpcd@atlantaga.gov

ARBORIST PRE-DEMOLITION INSPECTION REQUEST FORM

SUBMITTAL REQUIREMENT: Tree protection fencing must be **properly installed** per site plan approved and stamped by City arborist.

To protect staff and public from COVID19, final arborist inspections are conducted via virtual remote video. Please see instructions here. <https://www.atlantaga.gov/home/showdocument?id=46015>

INSTRUCTIONS:

1. Submit this form and a scan or picture of the arborist approved stamped drawings to arborist.dpcd@atlantaga.gov after properly installing tree protection fencing according to the approved arborist stamped plans.
2. COA will complete an inspection within 2 business days.
3. Inspection will PASS if the fence is properly installed.
4. Inspection will FAIL if the fence is not properly installed.
5. The field arborist will let you know if the inspection passed or failed at the end of the video remote inspection.
6. If the inspection FAILS correct the tree protection fencing and resubmit this form and a scan or photo of the arborist approved stamped drawings to arborist.dpcd@atlantaga.gov

BA Permit Number		
Digital plans submitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No: If no, your inspection will not be scheduled until digital plans are received.	
Date		
Site Address		<input type="checkbox"/> NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW
Special Instructions (if applicable)		
Contact Name		
Contact Phone		
Contact Email		
Submitted by (name)		
Note relationship to project	<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor <input type="checkbox"/> Expediter <input type="checkbox"/> Other (please note):	