



CITY OF ATLANTA

AUTOMATED INSPECTION REQUEST PROCEDURES

Department of Planning & Community Development

Office of Buildings • Inspections Department

55 Trinity Avenue • Suite 3800 • Atlanta, Georgia 30303

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- ✓ USING A TOUCH-TONE PHONE, DIAL **(404) 658-6800**
 - ✓ IT'S AVAILABLE 24 HOURS A DAY, 7 DAYS A WEEK!
 - ✓ YOU WILL NEED SITE-SPECIFIC PERMIT NUMBER
 - ✓ FOR YOUR CONVENIENCE, INSPECTION CODES ARE LISTED ON THE BACK OF THIS FORM

➤ **REQUESTING AN INSPECTION – PRESS 1**

- 1) You will need to know the Permit Type:
 - a. BB – **Building** (Press 1)
 - b. BE – **Electrical** (Press 2)
 - c. BP – **Plumbing** (Press 3)
 - d. BM – **Mechanical / HVAC** (Press 4)
- 2) Enter your 9 digit numeric Permit Number.
- 3) Inspection code – Press *
 - a. **Building** (Press 1)
 - b. **Electrical** (Press 2)
 - c. **Plumbing** (Press 3)
 - d. **Mechanical / HVAC** (Press 4)
- 4) Choose the date you wish to have the inspection.

➤ **CANCELING OR RESCHEDULING AN INSPECTION– PRESS 2**

- 1) You will need to know the Permit Type:
 - a. BB – **Building** (Press 1)
 - b. BE – **Electrical** (Press 2)
 - c. BP – **Plumbing** (Press 3)
 - d. BM – **Mechanical / HVAC** (Press 4)
- 2) Enter your 9 digit numeric Permit Number.
- 3) Inspection code – Press *
 - a. **Building** (Press 1)
 - b. **Electrical** (Press 2)
 - c. **Plumbing** (Press 3)
 - d. **Mechanical / HVAC** (Press 4)
- 4) For Reschedules - Choose the date you wish to have the inspection.

➤ **GET INSPECTION RESULTS– PRESS 3**

- 1) You will need to know the Permit Type:
 - a. BB – **Building** (Press 1)
 - b. BE – **Electrical** (Press 2)
 - c. BP – **Plumbing** (Press 3)
 - d. BM – **Mechanical / HVAC** (Press 4)
- 2) Enter your 9 digit numeric Permit Number.
- 3) Inspection code – Press *
 - a. **Building** (Press 1)
 - b. **Electrical** (Press 2)
 - c. **Plumbing** (Press 3)
 - d. **Mechanical / HVAC** (Press 4)

PLEASE NOTE: Receiving a confirmation number lets you know the request was accepted by the system. It does not guarantee a next day inspection.

CITY OF ATLANTA INSPECTION CODES

BUILDING

- 100 – Footing
- 110 – Foundation Wall
- 115 – Retaining Wall
- 120 – Monolithic Slab
- 125 – Ceiling Cover
- 130 – Deck Footing
- 135 – Deck Framing
- 140 – Pool Steel Matt Bond
- 170 – Insulation
- 180 – Framing Rough
- 185 – Building Temporary Certificate of Occupancy
- 190 – Building Final

ELECTRICAL

- 200 – Electrical Slab
- 205 – Electrical Ditch
- 210 – Temporary Pole
- 215 – Temporary Power – New Construction Only
- 220 – Swimming Pool / Rough Bonding
- 230 – Wall Cover
- 235 – Ceiling Cover
- 240 – Disconnect / Reconnect
- 280 – Electrical Rough
- 290 – Electrical Final

PLUMBING

- 300 – Plumbing Slab
- 305 – Sewer
- 315 – Water Service
- 330 – Water Heater
- 335 – Lawn Sprinkler
- 345 – Fire Sprinkler Rough
- 350 – Fire Sprinkler Final
- 380 – Plumbing Rough
- 390 – Plumbing Final

MECHANICAL

- 405 – Gas Pipe
- 480 – Mechanical Rough
- 490 – Mechanical Final

ARBORIST

- 500 – Posting
- 590 – Arborist Final