

ADA Advisory Committee Meeting



City of Atlanta

Tuesday, September 30, 2025

4:00- 5:00 P.M.

999 Peachtree St. -Gensler Building

- A. The meeting was called to order: By the Madam Chair- Kimberly Wright at 4:03 P.M.- The guest office introduced themselves and welcomed to committee to the meeting space.**
- B. The attendance : Via roll and a sign in sheet was logged for guests.**
- C. The Agenda : Adopted from the August 26, 2025 committee meeting.**
- D. The minutes: Approved by the committee by a vote. (7) approved**
- E. Madam Chair welcomed: The committee and went around the room for introductions.**
- F. Madam Chair gave an overview of the committee purpose:**
 - Highlighted Committee member Carden remaining apart of the committee, congratulated her on her appointment to the City council.**
 - Highlighted was the overall work needing to be completed procedurally: Policies for sidewalk installs, signage procedures for construction in the r.o.w, curb ramps not being install or not being ADA compliant, building inspection- the lack of sidewalk installation processes/procedures for City of Atlanta.**
 - Highlighted were concerns about the persons using wheelchairs where there are no curb cuts, or damaged sidewalks, damaged grates, scooters left in the right of way, maintenance repairs, 311 customer concerns.**

Madam Chair highlighted the importance of the committee and their insight into the concerns that the city faces, the work the committee can do with policies and procedure to ensure the practices are updated to reflect the work the committee has been tasked to complete.

G. Madam Chair request that the liaison for ATLDOT Kimberly T. give an overview of the Self Evaluation.

- **Kimberly T. Liaison highlighted the contents of the self -evaluation draft: the contents, purpose, methodology, policy and procedures, the findings, and the condition codes and the communication set forth in the plan.**
- **Shauncey W. reiterated that the committee is responsible for looking over those policies and procedures to see if they make sense to the disability committee. The self- evaluation is an assessment or evaluation of the department through ATLDOT. In terms of what we do around the infrastructure, but also the policy/procedures for the by-law and the grievance policy it's all contained in the self- evaluation draft, priority another component will be the attorneys and the committee at large., Our workshop on the evaluation, The work dates will be a work session., or workshop just for this group. So, we want need a formal agenda, we want have to vote, we will be going over the document in order to have the committee's feedback of the report/ evaluation. The major things ATLDOT wants to hear is about barriers and removals.**
- **G. Madam Chair introduced the By-Laws-**
- **A copy of the draft was provided to all the committee members in preparation for the vote on the final draft at the next ADA Advisory meeting. The subcommittee meeting will take place via teams on Oct 7, 2025. The subcommittee members: Kimberly W., Michele W., Carden W.**
- **A copy of the by-laws was emailed to the committee members prior to the meeting, except Lenore copied provided by The Director of ADA.**
- **H. The chair went out of order and the self -evaluation was discussed before the by-laws.**

member., he can be on the committee, but cannot (vote) on any of the ongoing tasks, and he must provide a doctor's excuse for absences.

- **Madam Chair asked that sense Matthew R. helped to draft the grievance policy would he be allowed to complete the task? John G.-Law**
- **Agreed., yes.**
- **The committee member replied he can get a doctor's excuse and asked who does he need to send it to?**
- **John G replied: Madam Chair, copy Staff liaison and me.**
- **John G. also mentioned that in the new by-laws it calls out the need to be in person for the committee members.**

K. PUBLIC COMMENTS:

- **Reimbursement for Committee Members with disabilities:**
- **Sally F. Asked if reimbursement could be given for those who take Lyft, uber and Marta riders and not just those who drive.**
- **- Shauncey W. responded by stating that as per the ADA committee agreement there is no reimbursement for the position., however The City has been working to ensure we accommodate the locations where parking is free, and easily accessibility., by creating parking spaces on request, ensuring parking is validated when parking in the parking deck, we provide wayfinding signs at all of the meeting locations., this is something that is implemented at the City of Atlanta's buildings and meeting locations where applicable when requested.**
- **The new Meeting dates will be October 21, 2025, November 18, 2025, December 16, 2025, January 20, 2026 and February 17, 2026 through July 2026.**
- **Meeting Locations:**
- **Several committee members voiced their concerns with meeting at different venues: costs associated with parking, inconvenience for some with disabilities.**
- **Madam Chair Kimberly W. and Lucy S. recommended meeting at City Hall, location is more convenient, accessible. Maria S. was neutral.**

- **I. Grievance Procedures Policy:**
- **A copy of the document draft was sent to each committee member with edits.**
- **The subcommittee members are Matt R. and Vice Chair Sally F., The draft of the grievance policy was sent to the overall committee by email to be reviewed and to make comments, recommendations and return to the subcommittee members for final draft preparation.**
- **During the meeting the following items were discussed:**
- **Sally F., Matthew. R, And Madam Chair would meet following the committee meeting today September 30, 2025, to discuss the subcommittee meeting /the grievance policy due by October 14, 2025.**
- **Some of the items edited Sally F. wanted clarity on was discussed, the comments express, omissions of some information on the document prepared.**
- **Some discussion was had and the remainder of the additional questions would be tabled for the subcommittee meeting on October 14, 2025.**
- **J. Next Meeting:**
- **Madam Chair Kimberly W.- posed that the meeting day be a standing day that would carry the duration of the assignment for The ADA Advisory Committee. – A motion for a vote was requested. There were 5 members voting to adopt the third Tuesday of each month the official meeting day and time will be 4:00P.M. 2-members did not vote but did not oppose., a new day was introduced by Lucy S. The 4th Tuesday of the month. Voting is required to amend the proposed day set. The committee voted to amend the vote to the 3rd Tuesday. - (5) votes for the amendment. Motion carried, none opposed.**
- **Matthew R- discussed with madam chair about him being virtual vs in person.**
- **Staff liaison Kimberly T.-Referred the comment/ question to the law department in attendance. The committee member has been told that in-person is required., and since he has missed the last 3 meetings in person.**
- **John G.- Reiterated to the committee and the committee member that he needs to be in person to for fill his role as a committee**

